

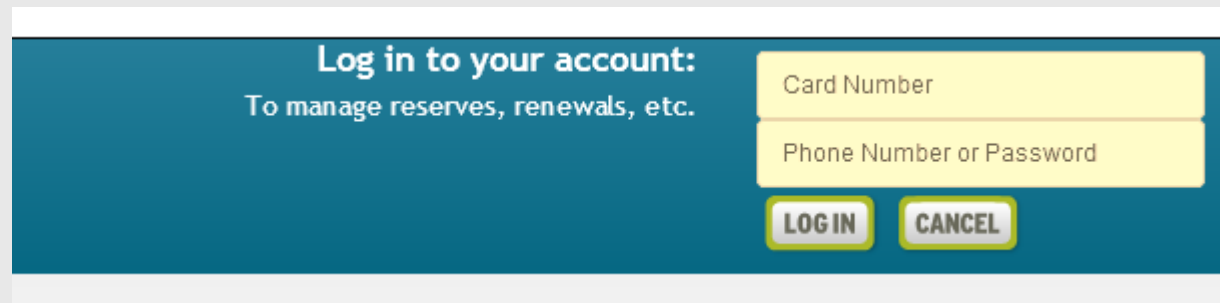
REQUEST A BOOK  
ONLINE TODAY  
FROM MASON  
COUNTY DISTRICT  
LIBRARY

Start @ <http://www.masoncounty.lib.mi.us/>



Go to the **My Account Login** tab to find our catalog.

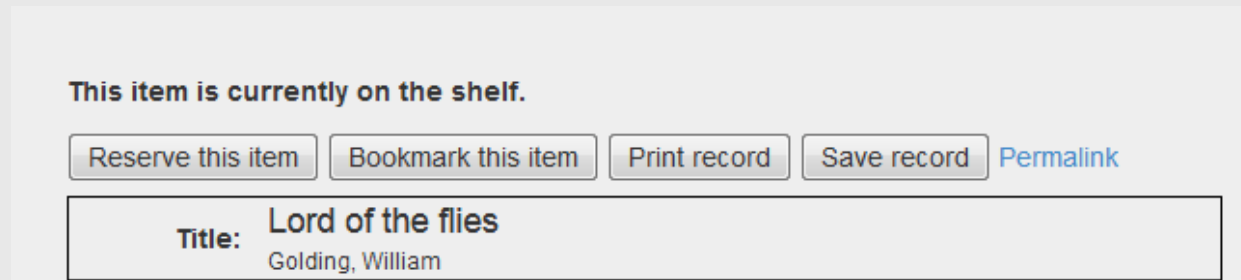
Once on the catalog page you will need to **Log In** at top left corner to make a request:

A screenshot of a library login interface. It features a dark teal header with the text "Log in to your account:" and "To manage reserves, renewals, etc." in white. Below the header are two yellow input fields: "Card Number" and "Phone Number or Password". At the bottom of the form are two buttons: "LOGIN" and "CANCEL", both with yellow borders and dark teal text.

Use library card number, if you forgot your library card number, call 231-843-8465 or email [librarian@mcdlibrary.org](mailto:librarian@mcdlibrary.org). Your pin is the last 4 digits of your phone number on file.

# Once you are logged in

You can browse/search then request an item by selecting (clicking anywhere in the line with that title) that item then clicking the first button on the left: Reserve this item:



**This item is currently on the shelf.**

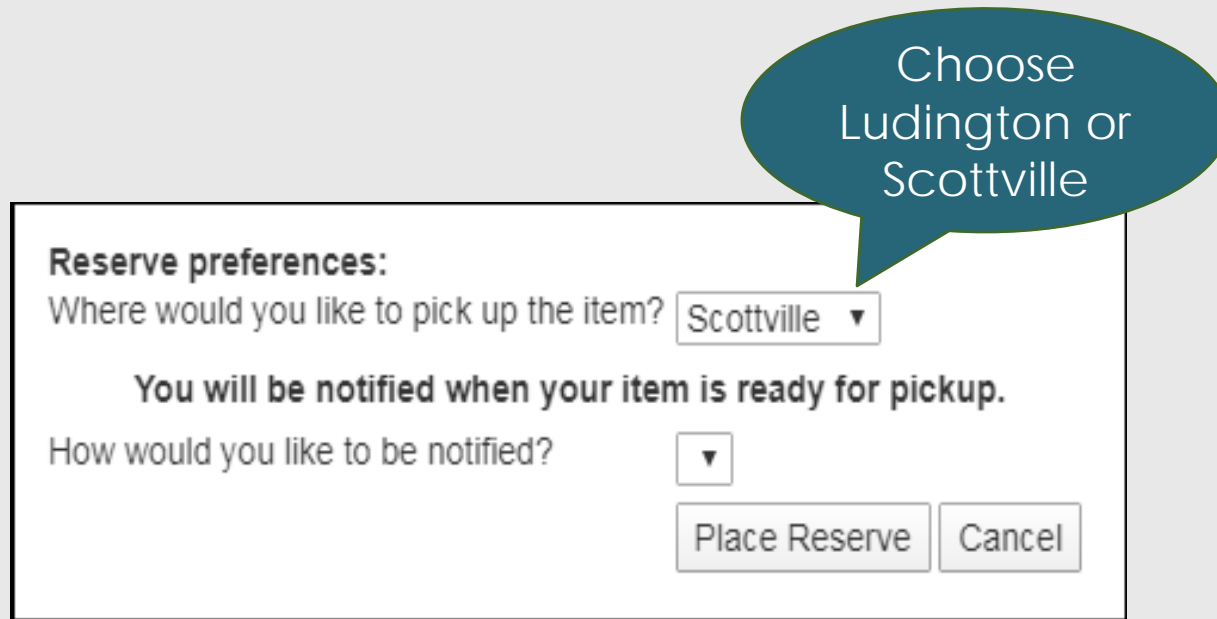
[Reserve this item](#) [Bookmark this item](#) [Print record](#) [Save record](#) [Permalink](#)

**Title:** **Lord of the flies**  
Golding, William

You can also see from the example here that the item is available on shelf. Or you would be able to see if it was checked out and other people had already placed requests.

# Once you click Reserve

A second dialog box will pop up and you will click **Place Reserve** to complete request. Be careful to pick the branch you want to pick up at:



The image shows a screenshot of a 'Reserve preferences' dialog box. The dialog box is white with a black border. It contains the following text and elements:

- Reserve preferences:**
- Where would you like to pick up the item?
- You will be notified when your item is ready for pickup.**
- How would you like to be notified?
- 

A dark teal speech bubble callout points to the 'Where would you like to pick up the item?' dropdown menu, containing the text: 'Choose Ludington or Scottville'.