

**Mason County District Library
Board of Trustees Minutes
Annual Organizational Meeting
February 15, 2023
4:00 pm
Ludington Library**

Call to Order: The Annual Organizational Meeting was called to order at 4:05 pm.

Attendance: Board members present: April Alvarado, Jennifer Doggett, Deanne Gancarz, Natalie Grochowski, Susan Johnson, Bob Kran, Laura Thompson; also present: Director Eric Smith, Scottville Branch Manager Ingrid Fournier, Head of Youth Services Emily Garland

Agenda: Thompson moved, Alvarado seconded to approve the agenda. Approved.

Public Comment/Correspondence: None.

Election of Officers: Chair – Bob Kran was nominated by Thompson, Johnson seconded to approve. Approved.

Vice-Chair – Laura Thompson was nominated by Kran, Gancarz seconded to approve. Approved.

Secretary – Deanne Gancarz was nominated by Johnson, Doggett seconded to approve. Approved.

Treasurer – April Alvarado was nominated by Gancarz, Thompson seconded to approve. Approved.

Appointment of Board Committees:

Finance – Thompson, chair; Grochowski, Johnson

Personnel – Grochowski, chair; Alvarado, Gancarz

Buildings – Alvarado, chair; Doggett, Thompson

Policy (was Vision) – Gancarz, chair; Doggett, Johnson

There was discussion about changing the Vision committee to be a Policy committee, due to the policy work that needs to be done this year. The Board agreed to make this change as no standing committees were stated in the By-Laws.

Meeting Dates and Times: Alvarado moved, Gancarz seconded to approve the following schedule. Approved.

February 15, Ludington, 4:00 pm

March 15, Scottville, 4:00 pm

April 19, Ludington, 4:00 pm

May 17, Scottville, 4:00 pm

June 21, Ludington, 4:00 pm

August 16, Scottville, 4:00 pm

September 20, Ludington, 4:00 pm

October 18, Scottville, 4:00 pm
November 15, Ludington, 4:00 pm
December 20, Scottville, 4:00 pm

Review of By-Laws and Operating Procedures: Tabled.

Additional Expressions from the Public: None.

No executive session was necessary.

Chair adjourned the meeting at 4:31 pm.

**Mason County District Library
Board of Trustees Minutes
Regular Meeting
February 15, 2023
4:00 pm
Ludington Library**

Call to Order: Kran called the Regular Meeting to order at 4:32 pm.

Attendance: Board members present: April Alvarado, Jennifer Doggett, Deanne Gancarz, Natalie Grochowski, Susan Johnson, Bob Kran, Laura Thompson; also present: Director Eric Smith, Scottville Branch Manager Ingrid Fournier, Head of Youth Services Emily Garland

Agenda: Thompson moved to approve the agenda, Doggett seconded. Approved.

Public Comment/Correspondence: None.

Minutes: Gancarz moved to approve the minutes of the December 21, 2022 Regular meeting. Thompson seconded. Approved.

Treasurer's Report and Payment of Claims: Thompson moved, Gancarz seconded to accept the Treasurer's report and pay operating expenditures of \$147,684.86 for December 2022. Approved. The January finances will be presented at the next meeting.

Librarian's Report: Smith discussed the minimum wage, which is not at this time going up, the incidents at the Libraries this week, and introduced our new Scottville Branch Manager, Ingrid Fournier. Garland gave 2022 statistics.

Committee Reports: None.

Old Business: None.

New Business: Kran signed a letter for Smith to be added to the list of approved key requests for the Ludington building keys.

Doggett moved to authorize Smith to start the process for a Request For Proposals on the Ludington Lights, Alvarado seconded. Approved.

Public Comment: None.

Adjournment: Chair asked for a motion to adjourn the meeting. Alvarado moved, Thompson seconded. Passed at 5:19 pm.

Secretary _____