

**Mason County District Library  
Board of Trustees Minutes  
Regular Meeting  
June 21, 2023  
4:00 pm  
Ludington Library**

Call to Order: Kran called the Regular Meeting to order at 4:05 pm and read the mission statement.

Attendance: Board members present: April Alvarado, Jennifer Doggett, Deanne Gancarz, Susan Johnson, Bob Kran; also present: Director Eric Smith, Scottville Branch Manager Ingrid Fournier, Head of Youth Services Emily Garland, guest

Agenda: Gancarz moved to approve the agenda with two amendments, Doggett seconded.  
Approved.

Public Comment/Correspondence: None.

Minutes: Johnson moved to approve the minutes of the May 17, 2023 Regular meeting, Gancarz seconded. Approved.

Treasurer's Report and Payment of Claims: Doggett moved, Gancarz seconded to accept the Treasurer's report and pay operating expenditures of \$98,526.89 for May 2023.  
Approved.

Librarian's Report: Garland & Fournier reported on May 2023 statistics. Smith updated the Board on hiring a custodian to replace John Lenz, the security camera replacement, the ability to purchase new building keys, lighting in the Ludington building, and walked through the Unbound procedures for the Board.

Committee Reports: None.

Old Business: Johnson moved to accept the Employee Handbook as presented, Alvarado seconded.  
Approved.

New Business: Alvarado moved to approve the voucher for Electronic Funds Transfer for the booksale, Johnson seconded. Approved.  
Johnson moved to put up the request to advertise for bids on the Ludington lighting retrofit, Gancarz seconded. Approved.

Public Comment: Guest asked for clarification on the Social Awareness Book Club.

Adjournment: Alvarado moved, Johnson seconded to adjourn. Chair adjourned the meeting at 5:13 pm.

Secretary \_\_\_\_\_