

**Mason County District Library
Board of Trustees Minutes
Regular Meeting
November 15, 2023
4:00 pm
Ludington Library**

Call to Order: Kran called the regular meeting to order at 4:08 pm and read the Mission Statement.

Attendance: Board members present: April Alvarado, Jennifer Doggett, Deanne Gancarz, Natalie Grochowski, Susan Johnson, Bob Kran; also present: Director Eric Smith, Head of Youth Services Emily Garland, Scottville manager Ingrid Fournier, guest
Absent: Laura Thompson

Agenda: Alvarado moved to approve the agenda with no amendments, Gancarz seconded.
Approved.

Public Comment/Correspondence: None.

Approval of Minutes: Grochowski moved to approve the minutes of the October 25, 2023 budget hearing, Johnson seconded. Approved. Grochowski moved to approve the minutes of the October 25, 2023 regular meeting, Gancarz seconded. Approved.

Treasurer's Report and Payment of Claims: Gancarz moved, Doggett seconded to accept the Treasurer's report and pay operating expenditures of \$101,357.90 for October 2023.
Approved.

Librarian's Report: Garland & Fournier reported on October 2023 statistics. Smith updated the Board on progress on the Strategic Plan initiatives.

Committee Reports: None.

Old Business: Grochowski moved to reopen discussion of the Library Director Job Description draft, Johnson seconded. Approved. Alvarado moved to approve the Job Description with recommended changes, Doggett seconded. Approved.

New Business: None.

Additional Expressions from the Public: Guest spoke.

Executive Session: None.

Adjournment: Doggett moved, Grochowski seconded to adjourn. Chair adjourned the meeting at 4:55 p.m.

Secretary _____