

# PROPOSED MEETING AGENDA

MASON COUNTY DISTRICT LIBRARY BOARD OF TRUSTEES

217 E Ludington Ave., Ludington MI 49431

*The Mason County District Library inspires lifelong learning by welcoming all to the Library, promoting literacy, and providing access to resources and programs.*

## Library Board Officers:

*Chair – Laura Thompson*

*Vice Chair – Susan Johnson*

*Secretary – Deanne Gancarz*

*Treasurer—Natalie Grochowski*

**Meeting time and date: 4:00 PM Wednesday, September 18th, 2024**

**Location: Ludington Library**

## AGENDA:

1. CALL TO ORDER: *Chair*
2. ROLL CALL: *Secretary*
3. APPROVAL OF AGENDA: *Chair*
4. DELEGATIONS, COMMUNICATIONS AND EXPRESSION FROM THE PUBLIC: *Chair*  
(Three minutes maximum per person)
5. APPROVAL OF MINUTES: *Secretary*
  - a. August 21st, 2024 – Regular meeting.
6. TREASURER'S REPORT: *Treasurer*
  - a. August Financial Report
7. Payment of Claims: *Director*
8. LIBRARIAN'S REPORT: *Librarians*
  - a. Librarians' report – *Librarians*
  - b. Digital Inclusion Grant presentation -- *Trahey*
  - c. Director's report – *Smith*.
9. COMMITTEE REPORTS:
  - a. Vision Committee Report
10. OLD BUSINESS:
  - a. Evaluation of the Director – *Personnel committee*

11. NEW BUSINESS:
  - a. Transfer funds from SHCU to MCDL account (roll call vote, sign check).
  - b. Approve Meeting Room Policy update.
  - c. Approve Budget Amendment (roll call vote).
12. ADDITIONAL EXPRESSIONS FROM THE PUBLIC: *Chair*  
(Three minutes maximum per person)
13. EXECUTIVE SESSION: *Chair*
14. ADJOURNMENT: *Chair*

**NEXT MEETING:**

Wednesday, October 16th, 2024 at 4:00PM at Scottville Library or contact the Board Chair