

**Mason County District Library  
Board of Trustees Minutes  
Regular Meeting  
August 21, 2024  
4:00 p.m.  
Scottville Library**

Call to Order: Thompson called the regular meeting to order at 4:03 p.m. and read the Mission Statement.

Attendance: Board members present: April Alvarado, Jennifer Doggett, Deanne Gancarz, Natalie Grochowski, Seán Henne, Susan Johnson, Laura Thompson; also present: Director Eric Smith, Scottville Branch Manager Ingrid Fournier, Head of Youth Services Emily Garland  
Board members absent: none

Agenda: Gancarz moved to approve the agenda with no amendments, Grochowski seconded. Approved.

Public Comment/Correspondence: None.

Approval of Minutes: Henne moved to approve the minutes of the June 19, 2024 Regular meeting with no amendments, Johnson seconded. Approved.

Treasurer's Report and Payment of Claims: Alvarado moved, Doggett seconded to pay operating expenditures of \$124,281.47 for June and \$125,724.79 for July. Approved.

Librarian's Report: Garland and Fournier reported on June and July, 2024 statistics. Smith updated the Board on sick time and minimum wage law changes for February, 2025, Financial policy overviews, Hart library service area problems, and building updates.

Committee Reports: The Personnel Committee survey is complete, the Director will complete his self-evaluation and deliver it to the Board on September 1.

The Personnel and Finance Committees will meet October 9 to discuss ESTA policy and procedural changes.

Old Business: None.

New Business: The October meeting does not need a change of date.

Smith requested Board approval to close the Libraries on Thursday, September 26 for staff training. Grochowski moved, Henne seconded. Approved.

Additional Expressions from the Public: None.

Executive Session: None needed.

Adjournment: Chair adjourned the meeting at 5:40 p.m.