

**Mason County District Library
Board of Trustees Minutes
Regular Meeting
November 20, 2024
4:00 p.m.
Ludington Library**

Call to Order: Thompson called the regular meeting to order at 4:01 p.m. and read the Mission Statement.

Attendance: Board members present: April Alvarado, Deanne Gancarz, Natalie Grochowski, Seán Henne, Susan Johnson, Laura Thompson; also present: Director Eric Smith, Scottville Branch Manager Ingrid Fournier, Head of Adult Services Robin Seymour, Head of Youth Services Emily Garland
Board members absent: Jennifer Doggett

Agenda: Grochowski moved to approve the agenda with no amendments, Henne seconded. Approved.
Henne amended the agenda to include approval of minutes for the Budget meeting, Grochowski seconded. Approved.

Public Comment/Correspondence: None.

Approval of Minutes: Henne moved to approve the minutes of the October 16, 2024 Budget meeting and the October 16, 2024 Regular meeting with no amendments, Johnson seconded. Approved.

Treasurer's Report and Payment of Claims: Johnson moved, Gancarz seconded to pay operating expenditures of \$134,485.25 for October 2024. Approved.

Librarian's Report: Garland, Fournier, and Seymour reported on October, 2024 statistics. Smith updated the Board on the Earned Sick Time Act and its impact on our policies.

Committee Reports: None.

Old Business: None.

New Business: Alvarado moved, Grochowski seconded the approval of the Material Selection Policy, with minor edits. Approved.
Grochowski moved, Johnson seconded to pass the Finance Policy with minor edits. Approved.
Johnson moved, Gancarz seconded to approve full day library closures on December 24 annually, and July 5, 2025 only. Approved.

Additional Expressions from the Public: None.

Executive Session: None needed.

Adjournment: Gancarz moved to adjourn the meeting, Grochowski seconded at 5:39 p.m.