

Mason County District Library
Board of Trustees Minutes
Regular Meeting
March 25, 2026
4:00 p.m.
Scottville Library

Call to Order: Thompson called the regular meeting to order at 4:02 p.m. and read the Mission Statement.

Attendance: Board members present: April Alvarado, Deanne Gancarz, Seán Henne, Tim Iteen, Susan Johnson, Beth Mallon, Laura Thompson; also present: Director Eric Smith, Scottville Branch Manager Ingrid Fournier, Head of Youth Services Emily Garland
Board members absent: None

Agenda: Johnson moved to approve the agenda, Iteen seconded. Approved.

Public Comment/Correspondence: None.

Approval of Minutes: Gancarz moved to approve the minutes of the February 11, 2026 Organizational and Regular meetings with no amendments, Iteen seconded. Approved.

Treasurer's Report and Payment of Claims: Iteen moved to review the December 2025 Finance Report, Gancarz seconded. Approved. Smith presented expenditures of \$175,316.61 for December 2025. Smith also presented expenditures of \$102,903.34 for January 2026 and \$130,110.77 for February 2026. Alvarado moved, Mallon seconded to approve the payment of claims for March 2026. Approved.

Librarian's Report: Garland and Fournier reported on January & February 2026 statistics.

Director's Report: Smith reported on a staff meeting set for May 14 at which CPR Review will be held. He has contacted Corewell Health about Blue Envelope Trauma training as well. Training at a previous staff meeting is now available for the public, and some patrons are asking that the library partner in A.I. training.

Committee Reports: The Personnel Committee reported on their discussion of Municipal Employee Retirement Solutions (MERS) benefits, and an all-staff survey.

Old Business: Naming Policy. Mallon moved to remove the name "Rotary" from the south-west meeting room of the Ludington Library and name is "Multi-Use Room", Johnson seconded. Approved. The Board will discuss the Naming Policy at the next meeting.

New Business: Iteen moved to accept the Strategic Planning Document and move forward with the goals stated, Johnson seconded. Approved.

Additional Expressions from the Public: None.

Executive Session: None needed.

Adjournment: Mallon moved to adjourn the meeting, Iteen seconded at 5:39 p.m. Approved.

Next Meeting: Wednesday, April 15, 2026 at 4:00 p.m. in the Ludington Library