

**Mason County District Library
Board of Trustees Minutes
Regular Meeting
August 19, 2026
4:00 p.m.
Scottville Library**

Call to Order: Thompson called the regular meeting to order at 4:02 p.m. and read the Mission Statement.

Attendance: Board members present: April Alvarado, Deanne Gancarz, Susan Johnson, Tim Iteen, Laura Thompson; also present: Director Eric Smith, Head of Youth Services Emily Garland, Branch Manager Ingrid Fournier
Board members absent: Seán Henne, Beth Mallon

Agenda: Alvarado moved to approve the agenda with one addition, Gancarz seconded. Approved.

Public Comment/Correspondence: None.

Approval of Minutes: Gancarz moved to approve the minutes of the June 17, 2026 Regular meetings with no amendments, Iteen seconded. Approved.

Treasurer's Report and Payment of Claims: Smith presented expenditures of \$129,461.36 for June 2026 and \$145,157.93 for July 2026. Alvarado moved, Johnson seconded to approve the payment of claims for August 2026. Approved.

Librarian's Report: Garland and Fournier reported on June and July 2026 statistics.

Director's Report: Smith reported on repairs to the Zonta & Multi-use room windows and the July Friends of the Library Used Book Sale. He also reported on a grant through the Rotary for \$2,500 and a Michigan Homelessness Summit in November.

Committee Reports: None.

Old Business: Update to Meeting Room Policy – Iteen moved, Gancarz seconded to approve the Update to the Meeting Room Policy. Approved.
MERS 457 Plan – Alvarado moved, Iteen seconded the Resolution to Establish Authorized Signatories as Eric Smith, Director. Approved. Iteen moved, Johnson seconded the motion to adopt the four plans for now, which will eventually become two plans in the future. Approved.

New Business: SHCU check - Johnson moved to transfer \$5,841.92 from the Credit Union to the General Fund, Iteen seconded. Approved.
July 4, 2027 – Discussion about the occurrence of the holiday on a Sunday. Iteen moved to close Monday, July 5, 2027 only, Johnson seconded. Approved.

Additional Expressions from the Public: None.

Executive Session: None needed.

Adjournment: Iteen moved to adjourn the meeting, Gancarz seconded at 5:26 p.m. Approved.

Next Meeting: Wednesday, September 16, 2026 at 4:00 p.m. in the Ludington Library